



JEWELRY SHOPPING WORKSHEET

Store Information	Engagement Ring	Bride's Wedding Ring	Groom's Wedding Ring	Other Jewelry	Total Cost
Name, Phone, Salesperson	Description & Cost	Description & Cost	Description & Cost	Description & Cost	

Jeweler Final Choice _____

Address Information: _____

Final Selection: _____

Deposit Paid: _____

Balance Due: _____

Delivery Date: _____

 **ENGAGEMENT RING WORKSHEET**

	Store #1	Store #2	Store #3	Store #4	Store #5
Stone					
Jewelry Store					
Size (Number of Carats)					
Cut (Shape of Stone)					
Color (Grade D-L)					
Setting (14k, 18k Yellow Gold, White Gold, Platinum)					
Price Per Carat					
Total Price					

Final Choice

Stone Description: _____ Price: _____

Setting Description: _____ Price: _____

Total Price: _____

Jewelry Store: _____

Address: _____

Phone Number: _____

Sales Representative: _____

Other: _____

 BRIDE'S ATTENDANTS LIST

Maid of Honor

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

Flower Girl

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

Bridesmaid

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

Bridesmaid

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

Bridesmaid

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

Bridesmaid

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

Bridesmaid

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

Bridesmaid

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

Bridesmaid

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

Bridesmaid

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

 **GROOM'S ATTENDANTS LIST**

Best Man

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

Usher

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

Usher

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

Usher

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

Ring Bearer

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

Ring Bearer

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

Usher

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

Usher

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

Usher

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

Train Bearer or Page

Address: _____
City: _____
Phone: _____
Duties: _____
Sizes: _____

 **STATIONERY WORKSHEET**

	Estimate #1	Estimate #2
	Name: _____ _____	Name: _____ _____
	Phone: _____	Phone: _____
	<i>Description</i> <i>Cost</i>	<i>Description</i> <i>Cost</i>
WEDDING INVITATIONS Quantity Printed Envelopes Envelope Liners Calligraphy		
RESPONSE CARDS Quantity Printed Envelopes		
ANNOUNCEMENT CARDS Quantity Printed Envelopes		
AT-HOME CARDS Quantity Printed Envelopes		
THANK YOU NOTES Quantity Printed Envelopes		
MISCELLANEOUS Napkins Seating Place Cards Programs		
TOTAL		

STATIONER CHOICE

Name: _____

Address: _____

Phone: _____

Salesperson: _____

Deposit: _____ Balance Due: _____

Order Date: _____ Pickup Date: _____

 **STATIONERY WORDING WORKSHEET**

ADDRESS FOR RESPONSE CARDS:

PEW CARDS:

ANNOUNCEMENTS:

NAPKINS

THANK YOU NOTE:

ADDRESS FOR THANK YOU NOTE ENVELOPE:



PHOTOGRAPHER AND VIDEOGRAPHER INFORMATION

Bride's Name:	_____	Phone:	_____
Wedding Date:	_____	Time:	_____
Wedding Location:	_____		
Reception Date:	_____	Time:	_____
Reception Location:	_____		

PHOTOGRAPHER

Photographer:	_____	Phone:	_____
Assistant:	_____	Phone:	_____
Engagement Pictures	Date:	Time:	_____
Location:	_____		
Bridal Portrait:	Date:	Time:	_____
Location:	_____		
Wedding Day	Arrival Time:	Phone:	_____
Location:	_____		

Ceremony Site Restrictions/Guidelines: _____

Appropriate Dress: _____

VIDEOGRAPHER

Videographer:	_____	Phone:	_____
Assistant:	_____	Phone:	_____
Wedding Day:	Arrival Time:	Phone:	_____
Location:	_____		

Ceremony Site Restrictions/Guidelines: _____

Appropriate Dress: _____

 **PHOTOGRAPHY WORKSHEET**

	Estimate #1	Estimate #2	
	Name: _____ _____	Name: _____ _____	
	Phone: _____	Phone: _____	
PORTRAITS Engagement Wedding	Description Cost	Description Cost	
PHOTOGRAPHER FEE Number of Hours Number of Shots			
WEDDING ALBUM Number of Pictures Size of Pictures			
PARENTS' ALBUM Number of Pictures Size of Pictures			
INDIVIDUAL PICTURES 8 X 10 5 X 7 4 X 5			
MISCELLANEOUS			
TOTAL			

PHOTOGRAPHER SELECTED

Name: _____	Deposit: _____
Address: _____	Arrival Time: _____
Phone: _____	Date Ready: _____ Balance Due: _____



VIDEOGRAPHY WORKSHEET

	Estimate #1		Estimate #2	
	Name: _____ _____		Name: _____ _____	
	Phone: _____		Phone: _____	
VIDEOGRAPHER'S FEE	Description	Cost	Description	Cost
Number of Hours				
Number of Cameras				
VIDEOTAPE LENGTH				
DVD CONVERSION				
SOUND				
EDITING				
ADDITIONAL CASSETTES /DVDs				
MISCELLANEOUS				
TOTAL				

VIDEOGRAPHER SELECTED

Name: _____	Deposit: _____
Address: _____	Arrival Time: _____
Phone: _____	Date Ready: _____ Balance Due: _____

 **PHOTO AND VIDEO CHECKLIST**

Before the Ceremony

- Bride alone in dress
- Bride touching up makeup or adjusting veil
- Bride with mother
- Bride with maid or matron of honor
- Bride with bridesmaids
- Bride with both parents
- Bride putting on garter or placing penny in shoe

- Everyone getting their flowers
- Bride leaving house
- Bride and father getting into the car
- Groom alone
- Groom with best man, shaking hands, looking at his watch
- Groom and ushers putting on boutonnieres
- Groom with his parents
- Groom leaving for the ceremony

Others

- _____
- _____
- _____

At the Ceremony

- Guests arriving
- Bride and father getting out of car
- Groom's parents being seated, or in procession
- Bride's mother being seated, or in procession
- Usher escorting guests
- Groom and groomsmen at the altar
- Processional
- Bride and father starting down the aisle

- Altar and decorations
- Giving-away ceremony
- Bride and groom exchanging vows
- Ring ceremony
- The kiss
- Bride and groom coming up the aisle
- Recessional
- Bride and groom outside place of worship with guests

- Bride and groom getting into the car
- Bride and groom looking through rear car window

Others

- _____
- _____
- _____

Before the Reception

- The couple together
- Bride with her attendants
- Bride and groom with all the attendants
- Bride and groom with their honor attendants
- Bride and groom with child attendants
- Bride with her parents
- Groom with his parents
- Both families together
- Bride and groom with officiant
- Bride's and groom's hands

At the Reception

- Bride and groom getting out of the car
- Bride and groom making a grand entrance
- Receiving line

- Couple greeting guests in the receiving line
- Guests signing the guest book
- Bride and groom dancing
- Bride and her father dancing
- Groom dancing with his mother
- Bride dancing with her father-in-law



MARRIAGE LICENSE CHECKLIST

COUNTY CLERK'S OFFICE

Phone: _____

Address: _____

Appointment Date: _____

Time: _____

State's minimum age to marry _____

Waiting period after application _____

License is valid for days _____

License fee _____

BRIDE'S DOCTOR

Phone: _____

Address: _____

Appointment Date: _____

Exam Fee: _____

Groom's Doctor: _____

Phone: _____

Address: _____

Appointment Date: _____

Exam Fee: _____

DOCUMENTS AND TESTS REQUIRED BY THE COUNTY CLERK IN YOUR STATE:

Required Item	Have	Bride	Groom
<input type="checkbox"/> Proof of age (driver's license)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Proof of citizenship (birth certificate)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Doctor's certificate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Venereal disease blood test	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Rubella, sickle cell anemia blood test	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> AIDS or other blood test	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> AIDS counseling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Proof of divorce	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Parental consent for marriage of minors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>